Staff will be leaving for these trips as marked on the activity schedule so please make sure you are aware of the departure times as a delay in departure may impact the overall plans for the day.

We will be using the Kids Club Bus for our scheduled trips.

Kids Club opens at 8 am and closes promptly at 6:00. (late fees apply if you arrive after 6:00) In order for the children to be prepared for their field trips we ask that you have your child at Kids Club by 9:30 on fieldtrip days, unless otherwise indicated on the schedule. Our aim is to arrive back at the center between 4:00 and 4:30. We would also like to remind parents that half days on fieldtrip days will not be accommodated. Your child must be able to participate with their own groups activities as staffing has been arranged according to the group they are enrolled with.

Staff reserve the right to make changes to the daily schedule including the out trips. Please watch for any changes to times or locations. We will post them on the parent board.

If your child is not attending for the day or you need to pick them up early please let us know in advance. Early pick ups or late drops offs will not be possible during the scheduled field trips.

Please make sure you empty your child’s cubbies any time you have a break in your attendance over the summer. Other children will need to use this space. Thank you.

**Fieldtrip Permission Forms.**

All families must sign and return the fieldtrip permission form prior to your child’s start in our summer program. Please return this form no later than May 30th. Any child that does not have a signed form will not be able to attend the scheduled fieldtrip.

**PARENTS WELCOME**

Parents are always welcome to attend our trips by meeting us at the venue (sorry we do not usually have any space on our bus). Please note: Parents will need to pay their own admission to the venue. If you would like to attend a trip-please speak to one of the staff.
Please help us in ensuring that your child has the following supplies every day. (all items should be labeled with your child’s first and last name).

**PLEASE BRING DAILY**
- a sun hat
- Sun screen
- a swimsuit and towel
- a picnic lunch packed in a lunch bag with ice
- a refillable water bottle
- good walking shoes and or water shoes
- one snack per day
- A back pack to carry all items large enough to hold lunch and towel/bathing suit

Your child will also require a complete change of clothing which should remain at the centre.

Please sun screen your child before arriving every morning. Sun Smart information indicates that sunscreen should be applied 20-30 minutes before exposure to the sun. Staff will make sure the children apply additional sunscreen for the afternoon and after swimming. Should your child arrive without sunscreen applied please inform staff. In the event you forget your sunscreen children can use the centre sunscreen we use Coppertone Kids SPF 50.

**REACHING US WHILE WE ARE OUT**

In the event of an emergency, and you need to contact your child while we are on the field trip. Please call our cell phone first 604-377-6555 if there is no answer please call kids club at 604-822-6424.

**SUMMER 2019**

When you finish in our summer program for 2018 we will move your child(ren) to our summer 2019 list. If you are not interested in remaining on the list for summer 2019 please send Diane an email and she will remove your child from the list. If you are a family who has been confirmed for September 2018 but you find your plans have changed and you will no longer be in need of before and after school care please make sure you inform us of this change of plans. You have until July 31 to submit your withdrawal form. Advance notice is always appreciated as we do have a

**Note:** For your convenience a copy of this newsletter and the daily activity schedule has been posted on our website http://www.childcare.ubc.ca/out-of-school-care/ (then click “summer program” or “here” links to be directed to these documents)